ML2 Solutions

Overview

Using a personal email address for a business like gmail.com or comcast.net? A business email address that matches a website domain name makes a business look more professional.

Description

Email hosting using Microsoft Office 365 provides an enterprise-level email server for a business. It uses the same domain name as a website to create email addresses in the form of name@domainname.com. Microsoft Office 365 email accounts have large amounts of storage, integrated contacts and calendar and great spam filtering. You can access your email easily on a smartphone or using a web browser. Email hosting with Microsoft Office 365 also allows the creation of additional common email address like "sales" or "service" that all go to one central email account

The email hosting project includes the initial configuration and setting up 1 email account. Training will be provided to get access to the email account on a smartphone and how to access via a web browser. Support will be provided for email questions. The email server will be monitored for any issues.

Benefits

- Professional looking email address
- Enterprise-level email server
- Additional common email addresses
- Advanced email features and spam filtering

Scope of Work and Costs

- $250 (one-time)
    - o Setup of account using supplied domain name
    - o Up to 5 employee/email accounts only
    - o Changes to DNS records
    - o Training to get connected on smartphone and website interface
- Monthly charges ($50 to $150)
    - o $50 for 1 email mailbox
    - o $25 for each additional mailbox
    - o Includes email system monitoring
    - o Support for email questions